General Directions

Before the start of the examination period, distribute one examination booklet, face
up, to each student. When each student has received a booklet, tell the students to open it
and carefully remove the answer booklet, which is stapled in the center. Then tell the
students to close the examination booklet and fill in the heading on the front of the answer
booklet.

After each student has filled in the heading of the answer booklet, begin the
examination by following the directions for Part II, as given below.

Directions for Part II

Instruct students to open their test booklets and read the directions for Part II. After
students have read and understood the directions, say:

This part of the examination is a dictation. I will read aloud a short
passage in Latin. In the space provided in your answer booklet, write
the Latin exactly as I have dictated. Do not write a translation.
Directions for punctuation will be given in English. I will indicate
the end of a sentence by saying the word “period” and the beginning
of each following sentence by saying “new sentence.” There will be
no penalty for improper use of macrons, punctuation, or
capitalization.

First, I will read aloud the entire passage in Latin. Listen carefully
to this first reading. Then I will read the passage in short phrases. I
will pause after each phrase to allow you to write the phrase in your
answer booklet. Finally, I will read the entire passage one more time
to allow you to check your work. Are there any questions? (pause) I
will now begin the dictation.
Administer Part II as follows:

First, read the entire passage in Latin. Then read the passage aloud in short phrases, pausing at each slash marked in the passage while the students write the Latin. After students have finished writing, read the entire passage again to allow students to check their work.

Ölim/nōn librum in manūs,/nōn stilum sumpsī,/ōlim nesciō,/quid sit ōtium,/quid quiēs,/quid dēnique/illud īners quidem,/īūcundum tamen/nihīl agere,/ nihīl esse;/ adeō multa/ mē negotiā/amīcōrum/ nec sēcēdere/ nec studēre patiuntur./ Nulla enim/studia tantī,/ ut amīcitiae officium dēserātur,/ quod/religiōsissimē/ custōdiendum/ studia ipsa praecipiunt./ Valē.

[Note to teacher only: This passage is from C. Plinius Caecilius Secundus, Epistulae, VIII, x]

After the last reading of the passage, say:

This is the end of Part II. You may now go on to the rest of the examination.